**APPLICANT INFORMATION:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Acct #:** |  | **Date:** |  |
| **Last Name:** |  | **First Name:** |  |
| **Property Address:** |  | **Email:** |  |

[ ] **Water Loss Adjustment – CMC 13.15.070 (2)**

Utility customers are allowed an adjustment to their water utility bill due to undetected leaks. If the applicant states that there was a faulty pipe and/or fixture on the customer’s premises which caused a large consumption of water, the existence of a faulty pipe and/or fixture shall be verified by inspection by public works employees, and/or by documentary and/or photographic proof supplied by the customer. If it is established by inspection or documentation that such faulty pipe and/or fixture has been repaired, a reduction of the bill for a single billing cycle to an amount that is the average of the same three months of the prior year’s billings shall be made, the amount not to exceed $300.00 in any case. The reduction provided for this section shall not be allowed if such excess water consumption is due to a customer’s neglect or continued failure to repair the faulty pipe and/or fixture. Such a reduction in billing shall be permitted only two times in any calendar decade for any property (two reductions per decade per metered account, regardless of the customer responsible for the account). Each calendar decade shall begin January 1st of the year ending in zero and end December 31st of the year ending in nine (for example, Jan. 1, 2010, through Dec. 31, 2019; January 1, 2020, through December 31, 2029; and so on), with the date of each reduction based upon the date the application is received by the town.

**Date of Loss: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Repair: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Total Loss Amount: $                       \_**

**Please briefly describe loss AND repair?**

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**Has this repair been inspected by the Town Public Works Department?** [ ]  **Yes, REQUIRED**

**By Who?                                                                 When?**

**Any known previous adjustments for this property meter?** [ ] **No** [ ] **Yes, When?                          \_\_\_\_\_\_\_\_\_\_\_\_**

**By my signature below, I certify the information I provided on and in connection with this form is true and correct to the best of my knowledge. I also understand that any false statements or deliberate omissions on this form may subject me to legal actions for fraudulent misrepresentation.**

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| --- | --- | --- | --- | --- |
| Applicants Signature: |  |  | Date:  |   |